



Bridgend County Care & Repair

## **Job Opportunity**

### **Fundraising Officer (2 Years Fixed Term)**

**Salary:** £32,000  
**Hours:** 37 hours a week  
**Holidays:** 25 Days plus Bank Holidays

Bridgend County Care and Repair assists older people with disabilities to repair and adapt their homes.

The Agency is well established, has operated across the County Borough of Bridgend since 1988 and delivers a number of innovative services for older people. We are supported and funded by a range of statutory organisations as well as generating income from a number of other sources.

We are seeking to employ a highly motivated individual who has a self-sustaining and entrepreneurial vision and who will help take the Agency forward with new diverse forms of funding in order to sustain and develop our services into the future.

The role will involve supporting the Agency Director and Board of Management on all aspects of fundraising by identifying and pursuing uncharted funding opportunities through local and national companies, organisations and trusts as well as through the procurement of services and new projects.

You will be an experienced fundraiser who has:

- A real passion and enthusiasm for your work
- Experience of design and marketing
- Excellent organisational skills, administration and IT skills
- A positive attitude and aptitude for innovation and managing change
- Ability to work under pressure and meet deadlines

The Post is fixed term for two years but it is hoped that by Year 2 it will become largely self-funding which will mean that it can be sustained beyond that period.

We offer a company pension scheme, regular training & personal development plans, and a comprehensive induction programme. DBS checks will be carried out on the successful candidate.

**CLOSING DATE for applications 23<sup>th</sup> April 2021**

Interviews will be held the week commencing **17<sup>th</sup> May 2021**

For an application pack please email [olga.woolfenden@bridgendcareandrepair.co.uk](mailto:olga.woolfenden@bridgendcareandrepair.co.uk) (CVs will not be considered - please complete the application form in full).