



Llywodraeth Cymru
Welsh Government

BAVO

Bridgend Association of Voluntary Organisations
Cymdeithas Sefydliadau Gwirfoddol Pen-y-bont ar Ogwr



Cwm Taf Morgannwg
Bwrdd | Regional
Partneriaeth | Partnership
Rhanbarthol | Board

GUIDANCE:

Integrated Care Fund (ICF): Children and young people Revenue Grant.

AIM OF THE GRANTS SCHEME

The ICF is a mechanism to support delivery of the requirements of the Social Services and Well-being (Wales) Act 2014 (the Act). The Act provides for regional partnership boards, locally Cwm Taf Morgannwg to bring together health, social services, the third sector and other partners to take forward the effective delivery of integrated services in Wales.

Work delivered under this scheme is required to focus on the ICF objectives, in particular prevention and early intervention to reduce the needs of individuals to access higher tier services and support them to remain independent.

Proposals are aligned with the care and support needs identified in the local and regional Population Assessment and Associated Area Plan.

PRIORITIES:

The Scheme is purposely set up for social value, voluntary and community organisations based and/or working in the Bridgend County Borough area. The priorities for this fund are targeted at supporting distinct beneficiary groups as outlined below:

- Young People with learning disabilities (all ages);
- Children and young people with complex needs due to disability or illness (including mental and/or emotional difficulties); and
- Young carers.

The Scheme underpins the implementation plan for the Social Services & Wellbeing (Wales) Act 2014 across the Cwm Taf Morgannwg area and is to support innovative and creative projects which are likely to have a significant impact in communities.

FUNDING AVAILABLE:

Funds have become available for third sector projects which meet one or more of the priorities listed in this guidance form. **TOTAL POT AVAILABLE £53,000**

Delivery **must** be completed by 31 March 2022, with all funds fully spent by this date.

Previous and current grant holders may re-apply however it must be for a different / additional piece of work. This fund is not able to offer continuation funding.

What projects can be supported?

Applications should demonstrate the additionality that would be delivered and be prepared to evidence this impact. This may relate to building on current best practice, increasing the scale of integrated services or pump-priming transformation and change of delivery models.

Proposals should include match funding, where possible. This can be in the form of funding from other sources, groups' own funds or fundraising or volunteering activity.

The scheme will not support:

- Retrospective projects (projects that have already started or completed prior to funding being awarded);
- Substitution of existing funding streams;
- Ongoing/continuation funding;
- Proposals which are not related to the target groups identified within this guidance document;
- Proposals which provide services outside of the area of benefit.
- Proposals that do not support the emotional/ wellbeing needs of young people

Please note: If you have existing projects open, or if you have received previous ICF monies that have not yet been reported on, this may affect your application.

FUNDING CRITERIA:

Successful projects will achieve one or more of the following criteria for the beneficiary groups specified:

- Combat the impact of loneliness and isolation;
- Prevent unnecessary access (admission or referral) to statutory services;
- Support hospital discharge;
- Support beneficiary groups to maintain their health, wellbeing and independence;
- Deliver activity that supports the emotional wellbeing of children and young people.

Please note: It is unlikely that more than one application from a single organisation will be supported, but this will be at the discretion of the panel.

WHO CAN APPLY?

Third sector, voluntary, not-for-profits and community-based organisations and social enterprises that are able to demonstrate that their goals will benefit the target group within Bridgend County Borough.

For organisations in other areas, please refer to your local CVC for any schemes operating in those areas.

Applicants must:

- a) be a not-for-profit group managed by a Board involving unrelated individuals.
- b) have a constitution or set of rules that have been signed and 'adopted'.
- c) have a Bank or Building Society account in the name of the organisation with at least two (unrelated) joint signatories.
- d) have recent Annual Accounts (audited /independently examined) or if a new group, a statement of Income and Expenditure signed as approved by a senior person from the group.
- e) have an Equalities & Diversity Policy, Welsh Language policy and a Safeguarding Policy and procedure in place.

If you are successful in principle, you may be required to submit copies of (b) to (e) detailed above with your acceptance form. BAVO can help with you with policy development.

APPLICATION PROCESS

Please check your organisation's eligibility using the list in the guidance below before making an application. If your organisation is eligible and wishes to apply, you must use the official application form.

Your application must be received by the closing date, 30 June 2021.

Applicants will be scored using the information provided on the application form, paying particular attention to:

- How the project has been co-produced (that means involved children and/or young people /families in its development and design);
- How well the project meets the priorities;
- Impact of the project / Outcomes;
- Number of beneficiaries.
- Cost of the project. It is unlikely that any award will be over £10k

If you are offered a grant:

We aim to give in principle decisions to successful applicants as quickly as possible. This will be subject to Regional Partnership Board approval. Successful applicants will be required to sign an acceptance form agreeing to the terms and conditions of the grant, which include:

- a. Sending the relevant documents b) to e) as per previous page
- b. completion of grant reports/ case study and expenditure forms (a record of receipts of all expenditure made using the grant should be provided);
- c. projects may be subject to monitoring/audit visits;
- d. the panel may withhold or request repayment of grants awarded in the event of failure to comply with the terms and conditions.

Successful applicants will be required to acknowledge the source of the funding in any publicity and use logos and other publicity materials as directed.

Applications will be assessed by a multi-agency panel. Applicants will be notified in writing of the result. Please note that panel decisions are final and there is no opportunity for appeal.

Guidance on completing the form

Section 1 – Contact details

This section helps us to assess your eligibility to apply for a grant. If you receive a successful in principle decision it will be subject to receiving a copy of your governing document to confirm your eligibility.

Your document may be a constitution, set of rules or Memorandum and Articles of Association, for example, and it should confirm that you are non-profit distributing. This means all surpluses are reinvested to further the social purpose of the organisation.

The panel receives high numbers of applications therefore being clear and concise is important. Where word counts are stated, stick within them. We reserve the right to cut down any information that exceeds the word limit, anything over the limit may not be read or taken into consideration.

- a. Please complete in full with your organisation contact details.
- a. Tell us when your organisation was set up
- b. Is it registered with any regulatory bodies? You do not need to be a registered charity or a company to apply but if you are, we need your registration numbers for our records.
- c. Tell us about the number of people involved in running your organisation. If you do not have paid staff, enter “None”.
- d. Indicate which areas your organisation covers.

Section 2 – Your Project

- Projects must take place within Bridgend County Borough. If they are county-wide please specify, or detail the area of benefit within the county borough;
- Please indicate whether the work is new to your organisation. If it is not, please give further details on how it is currently funded;
- Please let us know if your organisation (or another organisation) is delivering a similar service in RCT and/or Merthyr Tydfil;
- Please tell us who you will support through your project (target groups) and how many people will benefit. . The funding is revenue only. It can include volunteer expenses, salary, project running costs, consumables, marketing materials etc.);
- Please tell us how many carers/people with caring responsibilities (e.g. parents/guardians) and/or those 'receiving care' will be supported (such as local authority 'looked after children').

a) Clearly and succinctly outline the need you have identified for this project. Does this application have support from the wider community? Who have you engaged with? How does the project fit with other work, policies and strategies in your area? Gather evidence from a number of sources (e.g. potential beneficiaries, other third sector organisations, CTMU Health Board, local authority, CVCs) and in a range of ways and give details here. You *could* include:

- Local statistics about the area that you are working in;
- Results of a survey, questionnaire or interview;
- Your own observations;
- Anecdotal evidence from current members/service-users.

b): Describe what services/activities/improvement you will offer as a result of the funding and how many people will benefit.

c) Tell us about how you know it will fulfil the identified needs and support the target beneficiary group/priorities (see page 1).

d) Please describe the outcomes you hope to achieve through this project. Outcomes are the positive difference you will achieve for the people you work with. Describe the positive change you hope to see for beneficiaries or communities as a result of you delivering your project. How will you know you have made a difference?

e) Please tell us how you will ensure equality and safety in your project. When working with children tell us what steps you take to ensure their safety and well-being. BAVO can help you with Equal opportunities and safeguarding policies which will be required.

f) Tell us how you will know your project has been successful and that it has made a difference. This could be through asking people who use your service or are involved in your project/s.

g) We know the deadline is short, but we are working to maximise resources into the sector under extreme pressure. All funding offered via the grants scheme must be used by 31st March 2022. Please confirm that you are able to deliver your project by this date.

Section 3 – Project costs

a) Please provide an itemised breakdown of your project costs. Use clear headings e.g. volunteer travel expenses, venue hire, staff salary costs (per hour). Add up each of the items of expenditure to give your total project cost then tell us if you are asking for the grant to cover the whole cost.

b) If you are not requesting the full cost to be covered by the grant, please tell us where the other funds will come from.

c) Depending on the amount available to the panel, there may be occasions where a project can only be funded in part. Please indicate whether you could deliver your project on a smaller scale or in part if a smaller amount of funding were available.

d) All of the funding provided via the grant schemes must be spent by 31st March 2022. Will your project continue after the funding you are requesting ends? If so, how will you cover the costs?

e) Please tell us if your organisation is VAT registered. If VAT can be claimed on your project costs then these are not claimable through this grant.

Declaration

All successful applicants will be asked to complete a report and/or a case study

Please ensure that you read, understand and accept the declaration. It is the main contact's responsibility to ensure they have the full authorisation from their board or management committee to make this application.

Checklist

Please ensure that you answer all questions, sign the form (type in is fine) and be prepared to provide the required supporting documents if an in-principle decision is made. Applications which are incomplete shall not be put forward to the panel for a decision.

Completed applications can be sent by email only to:

grantsadmin@bavo.org.uk

Closing Date: 30 June 2021

You will receive an acknowledgment within three working days on email.

It is your responsibility to check you receive this. If you have not, then please contact us immediately as it is likely your application has not been received. Whilst we can make checks if this is brought to our attention immediately, your application cannot be considered once the panel papers have been sent on.

Data Protection 2018

Your application will be shared with members of the multi-agency panel and will be shared and kept for legal reasons with the originating funder due to responsibilities in relation to financial auditing of public funds. Please visit our website for our Privacy Statement or email dpofficer@bavo.org.uk

If you have any specific communication needs or require this information in a different format please contact BAVO on 01656 810400.

BAVO Membership

BAVO is a third sector umbrella membership organisation and encourages all third sector organisations to join as either a full or associate member.

Becoming a member is currently free and it helps us in our role as your local CVC to be fully aware of the services that are being provided through our sector and to be able to ensure your voice is heard in partnership meetings locally and nationally.

In return, our free membership offers members comprehensive and responsive support such as help with start-ups and wind downs; governing document structures updates and registration; sustainable development; Trustee support - governance, envisioning, growth and development; Management support - HR, policies and Quality assurance guidance. We also run a volunteer brokerage service and can help you list your vacancies and work on our Volunteering portals.

We also provide and funding-e briefings keeping you up to date with new opportunities and we run several surgery appointments for members to meet directly with funders.

We also offer reduced cost confidential consultancy for pieces of tailored work and access to our low-price member's training programme.

If you are not already a member then please consider joining. Contact us for more details or complete and return a membership form. These are available on our website.

<https://www.bavo.org.uk/get-involved/bavo-membership/>



Cefnogi Trydydd
Sector **Cymru**
Third Sector
Support **Wales**



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**CYBER
ESSENTIALS**



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