



Volunteer Achievement Awards 2017

Friday 3 November 2017 at 3pm
Heronston Hotel, Bridgend

Nomination information, rules and purpose of awards

Every year thousands of individuals and groups volunteer across Bridgend County Borough giving their time, energy, skills and commitment to help others in their community

BAVO's Volunteer Achievement Awards 2017 are designed to recognise and honour outstanding people and organisations that have made a significant contribution to our community during the past year. This is the fourth year that we have run the awards and we would like to encourage people to nominate individuals and groups who you believe have made a significant contribution to the community through volunteering in the last year. The awards are:

- Befriending/Mentoring Volunteer Award
- Volunteer of the Year under 25 Award;
- Volunteer of the Year 25 and over Award;
- Trustee of the Year Award;
- Volunteer Project of the Year Award;
- Charity Shop Volunteer of the Year Award;
- Sports Volunteer of the Year Award;
- Outstanding Contribution Award.

Nomination procedure

- Individuals cannot be nominated by themselves, a partner, family member or any employee or Executive Committee member of Bridgend Association of Voluntary Organisations (BAVO). The nominator should have known the nominee for a minimum of six months;
- The Befriending and Mentoring Volunteer Award can receive nominations from individuals that have been supported by a befriender or mentor over the last 12 months.

- Nominees must have volunteered in Bridgend County Borough over the last 12 months;
- Permission to nominate must be sought from the individual nominated;
- The Volunteer of the Year under 25 category is for those aged under 25 on 31 December 2017;
- Nominations for the Volunteer Project of the Year Award must be made by a member of staff, trustee or volunteer from the nominated organisation;
- Organisations must be based or working within Bridgend County Borough;
- BAVO staff or any other paid workers are not eligible for the awards.

Rules for all categories:

Personal details provided on all nomination forms may be passed on to partner organisations and to the media for publicity purposes. If you are not willing for any information to be shared in this way or if you do not wish media organisations to contact the nominee or nominator, please let us know as soon as possible.

1. Please note that only one nominee will be selected from each category. The highest scoring of each category will be given an award.
2. Please ensure that the information provided is relevant and unique to the nominee. The information should not be replicated or duplicated for another nominee.
3. A selection panel will select the award winners. This panel will consist of a BAVO Executive Board member and a local dignitary or member of the business community. Where a particular award is sponsored, the sponsor will be invited to join the panel to judge that award.
4. The panel's decisions are final. The panel reserves the right not to make an award in any particular category if they feel that the nominations are not suitable. No feedback will be given on the panel's decisions or discussions.

Closing date for nominations:

Completed nominations must be received by **12 noon on 1 August 2017** using an official nomination form. Applications received after the closing date will not be considered.

Postal nominations must be marked 'Private and confidential' and should be returned to Sharon Headon, BAVO – 112/113 Commercial Street, Maesteg, Bridgend, CF34 9DL.

Electronic versions should be sent to sharonheadon@bavo.org.uk

To obtain further copies of the nomination form, information and rules, call BAVO, T: 01656 660372 or download the forms from our volunteering section of www.bavo.org.uk



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