

Bridgend Local Service Board

21 August 2009, 10am

Innovation Centre, Bridgend Science Park

Attendance	
Jo Farrar (Chair)	Bridgend County Borough Council
Edward Roberts	Bridgend Local Health Board
Liane James	South Wales Police
Cllr Mel Nott	Bridgend County Borough Council
Gareth Bray	Business in Focus
Win Griffiths	Abertawe Bro Morgannwg University NHS Trust
Jonathan Jones	Environment Agency Wales
Apologies	
Sue Armitage	Welsh Assembly Government
Matthew Bunce	Bridgend Local Health Board
Debbie Morgan	Abertawe Bro Morgannwg University NHS Trust
Mark Jones	Bridgend College
Mary Youell	Environment Agency Wales
Heidi Bennett	Bridgend Association of Voluntary Organisations
Also in attendance	
Helen Hammond	Bridgend County Borough Council
Yuan Shen	Bridgend County Borough Council
Stewart Kelly	Bridgend County Borough Council
John Davies	Bridgend Community Safety Partnership
Eddie Ough	South Wales Police
Rhiannon Crocombe (Mins)	Bridgend County Borough Council

Agenda item	Comments	Action
1	Apologies Recorded above.	
2	Minutes and matters arising Minutes of 17.07.09 were approved subject to a minor typing amendment. JF asked that HH check whether a letter had yet been sent to John Hogg. It was reported that the IFST bid that Lindsay Harper had discussed with	HH

<p>3</p>	<p>the LSB had been unsuccessful.</p> <p>HH confirmed that she would chase up feedback from SA with regards to a timescale for the publication of the WAG CHC strategy.</p> <p>It was confirmed that the BCBC communications team were in contact with SWP with regards to including partnership information on the leaflets being distributed by the police, as well as on the new police station notice boards. It was also noted that discussions are taking place in relation to the possibility of feeding policing statistics into the BCBC data observatory.</p> <p>JF reported that she had recently hosted a meeting concerning the possible integration of Health and Social Care, which had been positively received. JF reported that John Palmer, Paul Williams and Rob Pickford from WAG were involved in this project, and that they intended to put forward a set of proposals at the end of September.</p> <p>JF thanked partners for their contributions to the letter to Andrew Davies relating to the sharing of good practice, and confirmed the letter had now been sent.</p> <p>JF confirmed that Gwenda Thomas in had expressed an interest in visiting Bridgend following the removal of the intervention protocol on Children’s Services. The Council will send a formal invitation after the recess.</p> <p>Observatory</p> <p>SK presented an update to the LSB on the BCBC data observatory project.</p> <p>The aim of creating the observatory was to make a wide variety of current local data available consistently for all partners, as well as the public, to view.</p> <p>SK confirmed that BCBC had been working with the LGDU on a product called Infobase - essentially a user friendly public website that can be tailored by the LGDU to the needs of each authority that wishes to use it to store and present local data, using the authority’s own specific branding. (It was suggested that Bridgend could use the ‘Bright Future’ brand).</p> <p>SK confirmed that the administration of this website will largely be done at national level - as the LGDU will be responsible for preloading, and then updating as necessary, national data onto Infobase. SK clarified that local data can be uploaded onto Infobase locally, but that the responsibility for keeping that information up to date will then lie locally.</p> <p>SK reported that Infobase will also signpost users towards any sizeable sets of national data not already incorporated into the database, but that if there exists any national data which isn’t being included by the LGDU on Infobase at all, then it is the responsibility of local authorities to make the LGDU aware of this and push them to include it.</p> <p>The LSB were also informed that it is possible to upload local publications onto Infobase, such as the Local Health Needs Assessment and Community Strategy. SK also reported that links to other useful websites</p>	<p>HH</p>
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<p>4</p>	<p>can be included on Infobase such as NAW, NPHS, ONS etc.</p> <p>It was noted that Infobase does not currently have a facility to store and present any restricted data.</p> <p>SK informed the LSB that the data reports are organised thematically on Infobase, but that these themes can be chosen locally. (It was suggested that Bridgend could use the Community Strategy themes).</p> <p>It was clarified that the Bridgend version of Infobase will be launched in November 2009, and that by March 2010, the website will also be available bilingually and will be able to break its data down into two further types of geographies – which are to be determined locally. (SK confirmed that on the version of Infobase that will be launched in November, it will be possible to break the data down into LSOAs).</p> <p>SK reported that the Delivery Board have recommended that one of the extra geographies be electoral wards, and also that the system be called Infobase Bridgend and Infobase Penybont as appropriate.</p> <p>JF suggested that consideration be given to calling the system Infobase Bridgend County - to emphasise that the system doesn't just hold data for the town of Bridgend.</p> <p>It was noted that decisions will need to be made on what local information should be included within Infobase, and on who will be responsible for uploading and then updating which sets of information. All agreed the importance of the local data being of good quality – robust data that will provide good quality reporting results.</p> <p>It was agreed that all local data currently being fed into other databases needs to be brought together and fed into Infobase, so it can act as a truly central and comprehensive database – providing an overarching view of Bridgend, and helping avoid duplication of effort. SK agreed that a process needed to take place to network those people who are already collecting data and feeding it into their own databases, and encourage them to feed it into Infobase instead. YS clarified that the introduction of the Bridgend version of Infobase would not involve more work for partners or necessitate the creation of new posts - it was merely a way of bringing together all the data that is already currently being collected by different people in different areas and being held separately, in order to give us a clearer picture of Bridgend.</p> <p>LSB members expressed positive views about the project and agreed Infobase would be useful tool, particularly in helping anticipate problems and enable partners to be more proactive than reactive</p> <p>Report from the Delivery Board HH presented the Delivery Board report to the LSB which had been deferred at the last meeting.</p> <p>HH reported that it had been agreed that the Impact Screening Tool should be used to test all the Community Strategy objectives. HH also suggested</p>	<p>LSB</p> <p>SK/YS</p>
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<p>that cross partnership training be arranged on how to use the tool.</p> <p>HH went on to confirm that the terms of reference for the Partnership Coordinators group are currently being refreshed to help bring better focus to the Group.</p> <p>The LSB were informed that HH and YS are currently working on producing outcome measures to help demonstrate how delivery of the Community Strategy objectives is progressing.</p> <p>YS confirmed that she would soon be contacting partners to seek direction from them on producing measures for each of their areas, and would then attend the next meeting of the LSB to recommend a package of approximately 10 measures - including a number of sub-measures. YS assured the LSB that these measures would be written in everyday language and would avoid use of jargon.</p> <p>LJ then presented the highlight report from the Community Safety Partnership.</p> <p>It was confirmed that simple measures are being employed to tackle anti-social behaviour with success, and that the PPO project is also going well.</p> <p>LJ confirmed that the statistics for incidents of most serious violence have increased recently, but largely due to a statutory change in recording standards - i.e. less serious violent incidents are now being classed as more serious.</p> <p>It was confirmed that the new CSP communications officer is linking in with BCBC communications and marketing manager.</p>	<p>YS/HH</p>
<p>With regards to community cohesion, it was reported that LJ, JD and EO have already met for discussions with Louise Fradd and Linda Smith, and that JD and LS are to have further discussions with the Chair of the Bridgend Equality Forum and the Chair of the Community Cohesion Group on the community cohesion structure.</p> <p>JD reported that Bridgend was ahead of other local authorities in terms of merging the community cohesion and PREVENT agenda.</p> <p>The LSB were informed that the Chief Executives of BCBC and VoG had met for a discussion on terrorism threats and opportunities in the area. It was noted that a decision needs to be made on what the reporting processes should be.</p> <p>It was reported that a paper was being prepared by Rebecca David-Knight on the PACT process and on how it works from a local authority perspective – to be presented in September by RDK and Dave MacGregor.</p> <p>JD informed the LSB that an anti-social behaviour database for South Wales which had been promoted by SWP and which CSPs had helped fund, has still not been delivered despite being due in April. JD asked that the LSB support the CSP by writing a letter to SWP expressing their concern. LJ confirmed that many letters voicing concern have already</p>	<p>JD/LS</p>

<p>5</p>	<p>been sent to Neil Kinrade, and that the delay has been due to glitches in the system which are currently being resolved. It was agreed that LJ will voice the concerns of the LSB to Neil Kinrade and report back on this issue at the next meeting. JF agreed to write to NK after this time if necessary.</p> <p>Community Strategy – publicity and communication HH confirmed that the Community Strategy has now been approved by BCBC and that planning has commenced on the design, publication and launch of the document.</p> <p>HH presented a draft leaflet which provides a summary version of the Strategy, which will be distributed throughout community locations. The LSB were informed that the full version of the Strategy would also be made available on the BCBC website and staff intranet, and that the Strategy would be further advertised via a press release, in the Bulletin, and at a launch road show.</p> <p>It was clarified that the launch road show would take place at 5 sites across the borough and would advertise the new Strategy, as well as introduce the new LSB website (currently being developed) and promote the work of partners in general.</p> <p>It was asked that LSB members notify HH of how the Community Strategy will be advertised within each of their organisations, as well as externally, in order to raise public awareness of the document. It was also asked that thoughts on the launch road show be passed to HH so they can be fed back to the Delivery Board and Partnership Coordinators Group.</p>	<p>LJ</p> <p>LSB</p>
<p>6</p>	<p>Any other business Following discussions on the latest murder which took place in Brackla, JF asked that a report be provided to the LSB on violent crime (including information on domestic violent crime and any links with alcohol/substance misuse) so that the LSB can help address the problem along with the CSP.</p> <p>Concerns were expressed that sufficient support be given to those families closely linked to serious violent crimes - to ensure that they are aware of all the support services available to them, and to help avoid the start of a prescribing spectrum for the perpetrators of the crimes as well as those close to them and their victims.</p> <p>ER discussed the importance of promoting counselling and behaviour therapy to those family members in need of support. It was agreed that this needs to be cascaded to GPs, perhaps via the Family Liaison Officers.</p> <p>JF asked that HH follow up on this and ensure the FLOs have access to the contact numbers and support services that were highlighted to those affected by the recent spate of suicides within the borough.</p> <p>The LSB were informed that the Blaengarw Carnival is taking place this weekend and that a ‘crime and punishment through the years’ event will be taking place on 5 September.</p>	<p>JD/LJ</p> <p>HH</p>