

BRIDGEND JOINT MENTAL HEALTH STRATEGY PLANNING TEAM TERMS OF REFERENCE (JAN 2008)

The Bridgend Joint Mental Health Strategy Planning Team (JMHSPT), this being the multi agency and multi professional mental health partnership group for Bridgend County Borough, is tasked with the development of functional mental health services for the adult population (18+ years) of Bridgend County Borough making links into the CAMHS Planning arrangements as appropriate. This will be achieved within the principles of the Joint Values Statement for Bridgend County Borough which states that people have the right to:

- ✚ Be treated with respect and dignity
- ✚ Be treated as unique individuals
- ✚ Be treated fairly
- ✚ Be treated equally
- ✚ Enjoy the best possible standards of health and well-being
- ✚ Opportunities which enable them to reach their full potential
- ✚ A life free from discrimination and oppression, with respect for their race, language, gender, religious beliefs, sexuality, sexual orientation, economic and social status

These values will be achieved in partnership with people with mental health needs and their carers. In doing this, disruption to their lives and relationships will be minimised and they will be empowered to retain control over their lives as far as practicable in the process of their recovery.

Purpose

Specifically, the JMHSPT will:

- ✚ Work in equal partnership with relevant stakeholders to implement the Mental Health Development Plan and Mental Health Action Plan for the County Borough of Bridgend, in line with local and national strategic priorities, directions, frameworks and standards.
- ✚ Work within the principles of 'Stronger in Partnership' to explore models of best practice to guide the ongoing development of the services for the County Borough of Bridgend.
- ✚ Develop services and models of care focusing on the needs of individuals who use services and their carers.
- ✚ Proactively progress the health, social care and well-being agenda in the development of mental health services for the County Borough of Bridgend.

- ✚ Provide regular reports to the Bridgend Partnership Board and to respective partner boards, Executives and Welsh Assembly Government as requested.
- ✚ To actively promote the involvement of individuals who use services and their carers in the planning, design, delivery, monitoring and evaluation of mental health services for the County Borough of Bridgend.

Membership

The Chair, which will rotate on a bi-annual basis, will be a representative (with sufficient seniority and authority), of Bridgend Association of Voluntary Organisations, Bridgend County Borough Council, Bridgend Local Health Board, Bro Morgannwg NHS Trust. A Vice Chair will also rotate on a bi-annual basis.

Membership will consist of representatives from:

- ✚ Individuals who use mental health services and their carers
- ✚ Bridgend Association of Voluntary Organisations
- ✚ Bridgend Community Health Council
- ✚ Bridgend County Borough Carers Forum
- ✚ Bridgend County Borough Council
- ✚ Bridgend Local Health Board
- ✚ Bridgend Mental Health Service User Forum
- ✚ Bridgend Mental Health Voluntary Sector Network
- ✚ Bridgend Mental Health Carers Link
- ✚ Bridgend Youth Offending Team
- ✚ Bro Morgannwg NHS Trust
- ✚ Gofal Cymru
- ✚ Hafal Cymru
- ✚ Mental Health Matters (Wales)
- ✚ National Public Health Service






Sub Groups

- ✚ Accommodation
- ✚ Acute Services
- ✚ Community Teams
- ✚ Daytime Opportunities
- ✚ Joint Training
- ✚ Mental Health Promotion
- ✚ Service Planning and Development

Each sub group to be chaired by a member of the JMHSPT with sub group chairs to report into the Service Planning and Development Sub Group and JMHSPT on progress to date.

Sub groups will work to agreed terms of reference, the Service Planning and Development Group having delegated authority to agree certain issues on behalf of the JMHSPT.

Working arrangements

-  Administration - It will be the responsibility of the Chair of the JMHSPT and Chairs of the sub groups to co-ordinate and arrange administration support (including minute taking, co-ordination and distribution of papers).
-  Frequency of meetings – The JMHSPT will meet at least four times per year, sub groups meeting bi-monthly.
-  Quorum – A quorum for meetings of the JMHSPT will be a minimum of 50% of members. In the event of there not being a quorum present, the meeting will deal with all agenda items and the decisions made will be confirmed at a later quorate meeting.
-  Meeting notes – Notes of the meetings of the JMHSPT and its sub groups will be produced in final copy within three weeks of the meeting.
-  Review – The Terms of Reference for the JMHSPT and its sub groups will be reviewed on a bi-annual basis.

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